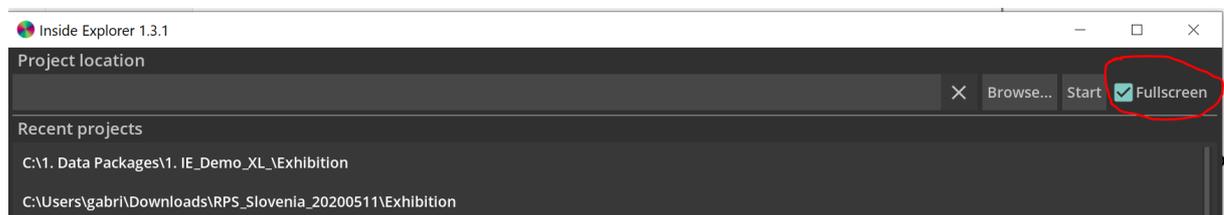


Template – how to shut down Inside Explorer on the table and how to record

How to shut down the program

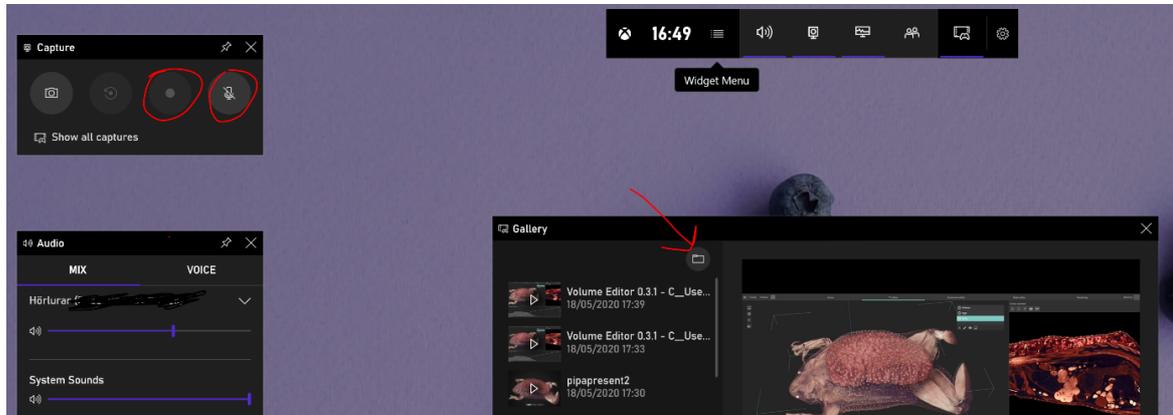
1. You will need the key to open the case under the table top. Open it up and take out the keyboard.
2. On the keyboard, press **Escape**, and the Inside Explorer program will shut down.
3. Now press the **Windows button** and select **Inside Explorer** to open up the program again. A text with autostart will appear, click **cancel**. Now you have this view:



4. Unselect the **Fullscreen mode** if you do not want Fullscreen when recording. Then press **start**.

How to record the screen

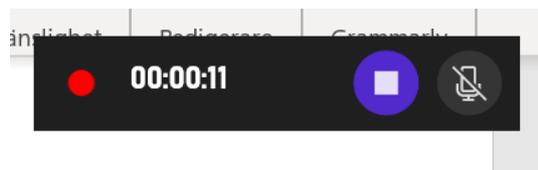
5. The easiest tool to use is Windows' own tool: Press **Windows button + G**



6. To start recording you need to have Inside Explorer running. The recording program will automatically record from Inside Explorer when you press **the record symbol** (see the red marker).

You can also choose if you want to catch sound or not I would recommend using Bluetooth headphones for catching voice [then you need to connect the headphones to the pc]

7. When you are done recording, press the **Stop button** (this time the menu bar will appear on the right side of the screen)



8. After you have pressed the stop button you can find the recordings in the **gallery folder** [see the red arrow above]
9. Then you can edit the video in a program you prefer editing in.

Record the table with a person talking

If you want to record by the table while a person is talking – that works excellent. You just need to find good lightning and make sure that the camera and microphone can capture in a good way.

Here is one example done by a Swedish Science center talking about SARS-CoV-2:

They have mixed talking in front of the table with video content from the program and other media. (In Swedish)

<https://vimeo.com/413072091>

Another example, Denver museum of Science and Nature recording in front of the table (In English)

<https://youtu.be/GmoJJuHjHG0>

Other recording programs we recommend (free)

OBS studio

<https://obsproject.com/>